

TOWN OF LONG BEACH  
ADVISORY PLAN COMMISSION  
MEETING MINUTES 1-15-18

1. Call to order

The meeting was called to order at 7:01 p.m.

2. Roll Call

Members in attendance: Pete Byvoets, Mike Gorman, Rich Jercich, Bob LeMay, Doug Wickstrom

Absent members: Erin Connelly, Nick Meyer

3. Approval of Minutes

Pete Byvoets motioned, seconded by Doug Wickstrom, to approve the regular meeting minutes from December 18, 2017. Motion carried, five in favor.

**Committee Reports**

Carolyn Smith reported from the APC Town Beautification Subcommittee on the following items:

a. Stop 24 Status Report

Item was not discussed.

b. Signage

Carolyn Smith read the mission statement of the Beautification Committee then noted there are still some problems with proposed "Welcome To Long Beach" sign on Chastleton. She made the following points. Long Beach Civic has said they will pay for the sign and therefore want to dictate how they would like the sign, which is not keeping with how the Beatification Committee sees the signage. The Beatification Committee has input from residents who are concerned with the size and wording of the sign. Since the Beatification Committee is a liaison to the Community, they have been invited to attend the next Long Beach Civic meeting to discuss the sign with them. The Beatification Committee is planning to attend a Civic Association meeting at the end of the month but will attend in February if they have already missed the January Civic Association meeting.

Long Beach Civic would like to add the wording "Donated by Long Beach Civic." Size and lighting were discussed. Bob LeMay thinks a building permit would be required, that includes electrical. The sign plans did not come from the Beatification Committee and they have a concern of where the Beautification Committee fits in the process. The Committee knows the Town Council already voted on the sign with what the Civic Association wanted. Bob LeMay responded that the Town Council could certainly deal with any alterations and can always revote on the sign.

## **Old Business**

### **1. Toter Ordinance – reviewed by attorney**

Chris Willoughby spoke about the process for drafting ordinances in terms of time and cost effectiveness. Going forward the Board will communicate to Chris what they are looking for in an ordinance. Counsel will provide a draft of the legal document, ensuring it is in legal compliance. Chris may work closely with one or more committee members on a workable draft. (Though not more than three members can physically meet with him at a time.) It is agreed that Chris will make changes and present them to the Board for consideration. Individual Board members can then give comments back only to Chris via email. The final product Chris presents to Board will be the one he advises as the final product to go before Town Council.

Chris has some suggestions on the Toter Ordinance. Chris would like to cross reference the ordinance with some other ordinances to address consistency issues. Chris has started a draft form for Board to consider and will provide it before the next meeting. The Committee can have a point person to interact with Chris. The final product Chris presents to Board will be the one he advises the Committee to pass.

### **2. Beach Protection Overlay District Amendment – input from coastal engineer**

Bob LeMay summarized the plan to walk the beach Wednesday with coastal engineer and to have informal meeting after with Chris Willoughby and the coastal engineer. The goal is to get Chris and the coastal engineer's opinion. The meeting will be February 17, 2018.

Bob LeMay confirmed for Mike Gorman that the coastal engineer has a copy of the Ordinance. After getting input from Chris and coastal engineer, Chris will e-mail a draft to the Committee members. The Ordinance will be discussed next month and will hopefully be much closer to a final product.

## **Public Hearings - None**

## **New Business**

### **View Protection Ordinance.**

Bob LeMay discovered problems with Ordinance after a deficiency was pointed out at a BZA meeting. Views are being blocked by structures, including seawalls. The wording in the ordinance was discussed.

Mike Gorman explained that the Ordinance has two elements, waterfront setback and view protection. The Ordinance is hard to understand and laboriously drafted and the Committee needs to focus on it. The Committee agreed on the intention of the Ordinance.

Chris Willoughby understands the direction the Board is looking for and will work on the Ordinance.

### **Closing Matters**

1. Next regular APC meeting will be 2/19/18 at 7 p.m. in the Town Hall.

2. Adjournment

Motion to adjourn by Mike Gorman, seconded by Rich Jercich. The meeting unanimously adjourned at 7:40 p.m.

Minutes Approved by:

APC Chairman Robert Lemay



Minutes Approved by:

APC Secretary Margaret Collins



# TOWN OF LONG BEACH ADVISORY PLAN COMMISSION AGENDA 2/19/18

1. Call to order
2. Roll call
3. Consideration of meeting minutes of 1/15/17

## Committee Reports

### Town Beautification Subcommittee

- a. Stop 24 status report
- b. Signage

## Old Business

1. Toter Ordinance- on hold
2. Beach Protection Overlay District Amendment- input from coastal engineer received- new version from town attorney
3. View Protection Ordinance- on hold

## Public Hearings

none

## New Business

1. Lots 48 and 50 in 1st addition to Hidden Shores

## Closing Matters

Next regular APC meeting 3/19/18