TOWN OF LONG BEACH
ADVISORY PLAN COMMISSION
MEETING MINUTES 1-21-19

1. Call to order
The meeting was called to order at 7:00 p.m.

2. Roll Call
Members in attendance: Lisa Albers, Pete Byvoets, Mike Gorman, Rich Jercich, Nick Meyer, Doug Wickstrom
Absent members: Bob Lemay

3. Approval of Minutes
Pete Byvoets motioned, seconded by Rich Jercich, to approve the regular meeting minutes from December 17, 2018. The motion carried, six in favor.

4. Committee Reports
Town Beautification Subcommittee
A. Stop 24 Status Report
Nick Meyer read an e-mail notification at the last Town Council meeting that the Town received from the Indiana Department of Natural Resources. The Town is still believed to be in good standing. The current government shutdown could slow process down. The Town will know more once the DNR knows more.

5. Old Business – Sign Ordinance red line version
Chris Willoughby explained the current Ordinance is outside of the Zoning radiance. Chris gave Board members a copy of the Ordinances that were passed that address signage. These Sign Ordinances are generally in Zoning Ordinances. The Board and Town Council could change Sign Ordinance within Code and put signage under Zoning Ordinance. The Board and Chris briefly discussed jurisdiction, and the procedures and public hearing requirements. Chris stated the signage is currently in the wrong place and he thinks signage is a Zoning Ordinance. The APC, along with the Town Council, does have the authority to look at the signage.

Pete Byvoets motioned to move signage under Zoning Ordinances, seconded by Lisa Albers. All in favor, the motion carried. Chris Willoughby will work towards getting red lined proposed version out. This item will be continued as old business on the February 19, 2019 meeting agenda.

6. New Business
1. Request from Megan Applegate to subdivide lot at 2627 and what would be 2629 Oriole Trail

Megan Applegate stated the address is currently 2742 Floral Trail with the County. Megan Applegate gave the Board a summary of what she is seeking to do and the steps she has taken up to this point. Megan has been working with an Architect.

Great Lakes Engineering surveyed to put two houses on the property. Megan went before the Board of Zoning Appeals requesting approval for retaining walls on the site Megan hopes to build on. Megan included a survey with the request to subdivide. Megan has been working with Steve Thate. Currently the lots are 3, 4, and 5. The subdivision will make the property into two lots.

Nick Meyer confirmed the BZA variances Megan referred to are not in front of the APC. The APC is considering strictly the request regarding subdivision.

Pete Byvoets looked at the lots and compared them to existing zoning ordinances. Pete found no reason the APC should not recommend to the Town Council that these lots should be subdivided.

Pete Byvoets motioned to forward for signature by Town Council to approve subdivision of these three lots into two lots, seconded by Nick Meyer.

Mike Gorman stated Megan Applegate is before the APC because she has made an effort to do things the right way. The Board and Chris Willoughby discussed the process for subdivision going forward. The process for Megan Applegate following the APC and Town Council's approval was discussed. The proposed addresses were discussed. Chris Willoughby confirmed the Parcel ID numbers drive the addresses, along with identifiers that go along with the property.

The Board voted on the motion made by Pete Byvoets, seconded by Nick Meyer, to subdivide the three lots into two lots. All in favor, the motion carried.

Chris Willoughby will write a letter to the Town Council.

7. Public Comment

9. Closing Matters
The next regular APC meeting will be 2/18/19 at 7 p.m. in the Town Hall.

10. Adjournment
Motion to adjourn by Pete Byvoets, seconded by Rich Jercich. The meeting unanimously adjourned at 7:35 p.m.

Minutes Approved by:
APC Member Nick Meyer

Minutes Approved by:
APC Secretary Margaret Collins

Margaret Collins

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APC AGENDA 1/21/19

1. Call to order

2. Roll call

3. Consideration of meeting minutes from 12/17/18

4. Committee reports
   Stop 24

5. Old business
   Sign ordinance red line version

6. New business request from Megan Applegate to subdivide lot at 2627 and what would be 2629 Oriole Trail

7. Public comment

8. Closing matters next APC meeting to be 2/18/19