

TOWN OF LONG BEACH  
ADVISORY PLAN COMMISSION  
MEETING MINUTES 8-19-19

1. Call to order

The meeting was called to order at 7:00 p.m.

2. Roll Call

Members in attendance: Pete Byvoets, Rich Jercich, Bob Lemay, Nick Meyer, Anita Remijas, Doug Wickstrom

Absent members: Mike Gorman

3. Approval of Minutes

Pete Byvoets motioned, seconded by Rich Jercich, to approve the regular meeting minutes from June 17, 2019. The motion carried, six in favor.

Rich Jercich motioned, seconded by Pete Byvoets, to approve the regular meeting minutes from May 20, 2019. The motion carried, six in favor.

4. Committee Reports

Town Beautification Subcommittee

A. Stop 24 Status Report

Nick Meyer received a note from Global on Thursday and finally received word back from the Army Corps of Engineers that the Town does not need a permit because the project does not go towards the Lake or into the Lake. Finishing touches will be put on the detail of specs. Town has a meeting Thursday of this week to meet with Global and Save the Dunes, working to finalize the project, specs, and timeline.

Nick would prefer the project begin this Fall, which may require some special meetings. There may be a small window to get something started this Fall.

5. Old Business

A. Accessory uses in the right of way – research continues on right of way

Bob Lemay motioned, seconded by Pete Byvoets, to table this agenda item until next months regularly scheduled meeting on September 16, 2019. All in favor, the motion carried.

Pete Byvoets motioned, seconded by Doug Wickstrom, to amend the August 19, 2019 APC agenda to include Sign Ordinance, and discussion of changes made to Sign Ordinance.

B. Sign Ordinance

The Town Council considered Sign Ordinance and had some changes. The APC has 45 days to consider changes.

Definitions were changed under signs, A, B, and C. Celebration signs were added. Temporary signs need to be removed within 24 hours was stated again. Specific wording on sign was changed, including parking, no boats, ect.

Pete Byvoets motioned, seconded by Nick Meyer, to accept the Sign Ordinance as passed by the Town Council.

The Board discussed signage while building contractors are working in Long Beach. Signs are not allowed under the Ordinance. Temporary signs are also not allowed in the Town right of way.

Chris Willoughby stated the Ordinance needs to be published within 30 days.

The Board voted on the original motion and second. All in favor, the motion carried.

Chris Willoughby will publish the Ordinance by the weekend or beginning of next week.

#### 6. New Business

##### A. Amendments to Beach Preservation Ordinance and deletion of 154.091

Bob Lemay summarized there were a few more grammatical errors. Goal of Ordinance is to prohibit the construction of stairs over seawalls by allowing retractable ladders over seawalls. Some of the current stairs are impeding walking along the beach. If Town finds stairs in disrepair the Town will remove the stairs within 30 days.

If a homeowner does not have a seawall the homeowner would be allowed to build stairs, so that the dune does not get destroyed or is not further destroyed.

Section D, plowing of dunes was discussed.

Section 154.091 allowing stairs to be placed off a seawall needs to be deleted. At this time, no permits have been issued for stairs on the beach.

The Board discussed the process for handling plowing of the dunes, including fines and enforcement. Consistency was discussed. In addition to a \$1,250 fine for plowing the dunes and a fine for working without a permit, a fine of \$250 per day will be added each day that the dune is not restored/repared.

Nick Meyer mentioned section 154.299 in the Shoreline Protection Ordinance. Bob Lemay responded that this section in the Beach Preservation Ordinance specifically addresses plowing of dunes.

Pete Byvoets mentioned the process when fines are not paid, the incident will go to the Town legal team who will proceed right away with immediate action to collect.

Chris Willoughby will add wording that in addition to any other fines or penalties, homeowner will accumulate \$250 on a daily basis. Chris will amend the typo after and include vegetation.

Anita Remijas pointed out a wording correction in section 154.206.1. Protection should be changed to protect. Properties along the Lake Shore will be added.

Section 154.206.1, first paragraph. The distance a retractable ladder would be allowed to extend out was discussed. A ladder is not to extend beyond 3 feet of the base of the seawall.

Construction of this type should be subject to all state and local laws. A DNR permit and permit from the Town should be attached to seawall.

In the last paragraph of the same section Chris Willoughby will add specification that altering topography is not allowed.

Chris Willoughby will prepare the changes in draft form. Notice will need to be published before Ordinance goes to Town Council since the changes affect Zoning Ordinance.

Pete Byvoets motioned, seconded by Nick Meyer, to set the Ordinance for public hearing at the next regularly scheduled September 16, 2019 APC meeting. All in favor, the motion carried.

Nick Meyer will post the draft Ordinance on the website after the changes are made.

#### 7. Public Comment-None

#### 8. Closing Matters

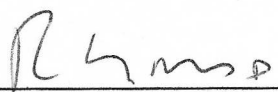
The next regular APC meeting will be 9/16/19 at 7 p.m. in the Town Hall.

Bob Lemay will not be present. Nick Meyer will chair the meeting.

#### 9. Adjournment

Motion to adjourn by Nick Meyer, seconded by Pete Byvoets. The meeting unanimously adjourned at 7:40 p.m.

Minutes Approved by:  
APC Chairman Robert Lemay

  
\_\_\_\_\_

Minutes Approved by:  
APC Secretary Margaret Collins

M J L

APC agenda 8/19/19

1. Call to order
2. Roll call
3. Approval of minutes from 6/17/19 and 5/20/19
4. Committee reports
  - Town beautification
    - A. Stop 24 status report
5. Old business
  - Accessory uses in the right of way – research continues on rights of way
6. New business
  - Amendments to Beach Preservation Ordinance and deletion of 154.091
7. Public comment
8. Closing matters
  - Next regular APC meeting to be on 9/16/19 at 7pm in the Town Hall
9. Adjournment