

TOWN OF LONG BEACH

ADVISORY PLAN COMMISSION

MEETING MINUTES 4-15-19

1. Call to order

The meeting was called to order at 7:00 p.m..

2. Roll Call

Members in attendance: Pete Byvoets, Mike Gorman, Rich Jercich, Bob LeMay, Anita Remijas

Absent members: Nick Meyer, Doug Wickstrom

3. Approval of Minutes

Pete Byvoets motioned, seconded by Anita Remijas, to approve the regular meeting minutes from March 18, 2019. The motion carried, five in favor.

4. Committee Reports

Town Beautification Subcommittee

A. Stop 24 Status Report

Nick Meyer is not present to report on this item.

5. Old Business

A. Sign Ordinance

Chris Willoughby emailed new version of Ordinance.

On page 6 the Board discussed size of portable signs and wording specifying portable signs allowed "only during regular business hours." Bob LeMay suggested a size of 15 square feet. Chris Willoughby will look into common size of portable signs and size can be amended at public hearing. The Board discussed signs of commercial businesses.

On page 7, section b, the Board discussed non-illuminated and non-temporary signs. Having no commercial signs in residential district was mentioned. 7 days prior to event sign can be put up and sign must be taken down one day after event. Specification of types of events will be omitted.

Mike Gorman mentioned real estate sign size of 4 square feet being small. Pete Byvoets will measure @Properties sign size. Placement of sign wording under 154.059 will say "except for sidewalk."

Chris Willoughby will make the changes discussed and will submit notice of public hearing to the NewsDispatch.

Pete Byvoets motioned, seconded by Nick Meyer, to set Sign Ordinance for public hearing at the next regularly scheduled APC meeting on May 20, 2019. All in favor, the motion carried.

Notice of public hearing needs to be posted in the Town Hall and on the Town website.

B. Toter Ordinance

The Ordinance is existing and was passed in 2002. The Board discussed penalties. The first two infractions will be warnings. Third infraction will be a \$10 fine. Fourth infraction will be \$25 fine. Fifth infraction will be \$50 fine. The Building Inspector will enforce the Ordinance. Chris Willoughby is working to determine exactly how fines will be paid.

Availability of a dumpster on Town Property was briefly mentioned, but the Board agreed a dumpster would not work well overall.

Amendments to Ordinance were changes to time frames and fines. Chris Willoughby will make these changes.

Pete Byvoets motioned, seconded by Nick Meyer, to set Ordinance for public hearing at the next regularly schedule ACP meeting on May 20, 2019, with the Ordinance including changes discussed at this meeting.

The Board and Chris Willoughby discussed effective date of Ordinance, as well as the possibility of an education process, stickers being placed on toters, and a mailing to residents.

Bob LeMay has Bill DeFuniak researching stickers.

All in favor, the motion carried. The Toter Ordinance was set for public hearing.

Pete Byvoets motioned, seconded by Rich Jercich, to update time frames and fines as discussed, and to repeal the Toter Ordinance from the Zoning Code and into the current garbage section. All in favor, the motion carried.

6. New Business – Item was discussed first in the meeting

Bradley Adamsky, Attorney for Katherine Walsh Trust, explained a fence was placed through a town right of way that runs through property owned by the Walsh's. A neighbor has complained about the fence being placed through the right of way.

Nick Meyer is now in attendance.

Bradley Adamsky explained the vacation of the alley as one option for the town. At the next meeting the Walsh's intend to file a petition for the entire alley to be vacated. The Board discussed options for handling possible concerns. Other encroachments in the alley were discussed.

Pete Byvoets mentioned installation of sewer system down Lake Shore Drive and how the alley way would be prime location to place sewer line if whole Town were to be sewerred. Chris Willoughby responded that conditions concerning sewers could be included in the vacation agreement.

If the Town were to vacate the right of way, the homeowner on each side of the right of way would get half of the right of way. A license agreement was briefly discussed as well as putting restrictions/stipulations on a vacation agreement.

The Town could vacate only portion of alley. Bradley Adamsky stated the focus is strictly on client's portion.

Bradley Adamsky left photos for the Board.

7. Public Comment

Pete Byvoets stated the Parking Ordinance is on the next town council meeting agenda.

Pete Byvoets explained the Building Commission discussed amending the Building Ordinances, Section 154, to include any driveway that is built on Town property would be required to use permeable pavers to help drainage issues. Something will be written up for the Building Commission to consider. That will then come before the APC next.

8. Closing Matters

The next regular APC meeting will be 5/20/19 at 7 p.m. in the Town Hall.

9. Adjournment

Motion to adjourn by Pete Byvoets, seconded by Nick Meyer. The meeting unanimously adjourned at 8:39 p.m.

Minutes Approved by:

APC Chairman Robert Lemay



Minutes Approved by:

APC Secretary Margaret Collins



APC Agenda 4/15/19

1. Call to Order
2. Roll Call
3. Consideration of Meeting Minutes from 3/18/19
4. Committeem Reports- Stop 24
5. Old Business
 - a. Sign Ordinance
 - b. Toter Ordinance
6. New Business- none
- d
7. Public Comment
8. Closing Matters next APC meeting to be on 5/20/19