

# LONG BEACH BUILDING COMMISSION

## MEETING MINUTES

DECEMBER 9, 2022

Call to Order by: Larry Wall at 1:00pm:

Roll Call:     \_X\_     Larry Wall  
                 \_X\_     Robert Lemay  
                 \_X\_     Peter Byvoets  
                 \_X\_     John Kocher  
                 \_X\_     Ken Klausner  
                 \_X\_     Joy Schmitt  
                 \_X\_     Joe Jogmen  
                 \_X\_     Lou Mellen

Approval of minutes from previous meeting: AMENDED

November regular meeting minutes acceptance

Motion: Bob Lemay

Second: Pete Byvoets

Vote:   Yay 7 Nay \_\_\_\_ Abstain \_\_\_\_ extensions

### Commissioners report:

1. Report/spreadsheets/data – November
  - i. 15 permits with construction costs of \$146,827.00
  - ii. Fees \$1,852.00
2. Received 159 calls on permits and or information requests.
3. Completed 109 site visits & 17 inspections.

## **OLD BUSINESS**

4. Beach stairs

Pete and Larry will plan to get together to discuss a decision re: the stairs and how they plan to enforce that decision. Also plan to discuss our government regulations for Long Beach and what needs to be done.

5. 2502 Glendale

New roof over patio.

Work was done without a permit on this property. Patio and retaining wall extend into setback. Before a permit can be issued the homeowner needs to resolve the setback issues first. No permit will be issued until homeowner submits an amended permit showing us the correct information that will rectify the encroachment issue. Or they can choose to go to the BZA. Need an updated survey as well. Homeowner has requested a special meeting before the Jan. 13<sup>th</sup> meeting.

6. 2606 Belle Plaine

Waiting on a street cut bond. Street cut permit was approved. Approval of permit is based on the payment of fines.

7. MS4 – requirements

Reggie Korthals is going to provide us with an MS4 ordinance. There are stormwater pollution requirements set by the federal government that we will have to abide by since we are going to be our own MS4. These requirements will have to be included in inspections for new construction as well as existing drains, pollution prevention, stormwater, etc. Bob Lemay is our new MS4 Coordinator.

8. Coastal Resiliency Groups

Great Lakes & St. Lawrence Cities

The group is planning on being able to give us recommendations for programs that may provide us with grants, education, among other tools to help us manage the areas in and around floodplains and high-risk erosion areas, both public and private. Will report back when they get more information.

9. Building Department software

Lou and Honor have been working on searching for a software package that would meet all our requirements needed for contract permits and registrations. We've met with several companies and have a few more left to meet with. Will keep you updated with our findings and recommendations.

10. Solar Ordinance

Ken will research NFPA codes, building codes and work with the fire department on rules, codes and processes. Once that is complete, we can update our ordinance.

11. 2610 Oriole Trail

Solar panel permit. This permit meets the requirements of our current solar panel ordinance. Not enough information on permit. Larry and Lou will contact homeowner requesting payment, a completed application and to register in town.

## **NEW BUSINESS**

12. 3013 Northmoor

Septic remove and replace. La Porte County Health Department approved it.

**MOTION**

A motion was made to approve this permit.

1<sup>st</sup> ☒ Bob Lemay

2<sup>nd</sup> ☒ Joy Schmitt

Roll Call: ☐ Joe Jogmen

☐ Robert Lemay

☐ Peter Byvoets

☐ Lou Mellen

☐ John Kocher

☐ Joy Schmitt

☒ Ken Klausner

☐ Lawrence P. Wall

YAY ☒ NAY ☐

13. 2020 LSD

Beach stairs. All requirements have been met. Contractor provided the correct workers comp waiver. Holding off until we receive updated information from homeowner.

14. 3007 Loma Portal

Home to be demolished. Will inform contractor what he needs to do as far as MS4 requirements, water run-off, no debris, etc. Have not received a permit for the new home. Homeowner plans to apply for permit in early spring.

**MOTION**

A motion was made to approve permit based upon contractor to abide by the new MS4 requirements.

1<sup>st</sup> ☒ Joe Jogmen

2<sup>nd</sup> ☒ Joy Schmitt

Roll Call: ☒ Joe Jogmen

☐ Robert Lemay

☐ Peter Byvoets

☐ Lou Mellen

☐ John Kocher

☐ Joy Schmitt

☒ Ken Klausner

☐ Lawrence P. Wall

YAY\_7\_ NAY \_\_\_\_

15. Contractor registrations

The new fine schedule has been approved by the Town Council. We are requesting signs be made and set at the entrances to town as well as at the town center.

We are transitioning to moving all new contractor registration recordkeeping in house. Joe is working with Deanna and Honor to facilitate this. The goal is to be able to integrate the registration process into the building department software.

We are working toward having a searchable database for the use of the building department. This will allow us to send out notices and email blasts to contractors, masons, plumbers, etc.

**PUBLIC COMMENTS:** No comments.

**Next meeting scheduled for January 13, 2022 @ 1:00pm**

**Adjournment: Motion: Bob Lemay**

**Second: John Kocher**

**Yay\_7\_ Nay \_\_\_\_**

**Meeting adjourned at \_2:45\_ PM**