

**LONG BEACH**  
**BUILDING COMMISSION MEETING**

**September 8, 2023**

Call to Order by: Larry Wall at 1:00pm:

Roll Call:     \_\_X\_\_ Larry Wall  
                  \_\_\_\_ Robert Lemay  
                  \_\_X\_\_ Peter Byvoets  
                  \_\_X\_\_ John Kocher  
                  \_\_X\_\_ Ken Klausner  
                  \_\_X\_\_ Joy Schmitt  
                  \_\_X\_\_ Joe Jogmen  
                  \_\_X\_\_ Lou Mellen

Approval of minutes from previous meeting:

August regular meeting minutes acceptance

      Motion: Joy Schmitt

      Second: Ken Klausner

      Vote:   Yay 6 Nay \_\_ Abstain \_\_ extensions

**Commissioners report:**

1. Report/spreadsheets/data – August
  - i.     13 permits with construction costs of \$ 3,828,739.00
  - ii.    Fees \$ 38,748.00
2. Received 198 calls on permits and or information requests.
3. Received, responded to, or sent emails.
4. Reviewed and approved registrations.
5. Research and inspections on MS4 outfalls.
6. Completed floodplain webinars & floodplain research.
7. Completed - site visits & - inspections.

## **OLD BUSINESS**

8. Beach stairs  
Bob and Lou will do a new survey.
9. MS4-requirements  
Audit facility deficiencies have been corrected.  
Trunk or treat public outreach. Will check to see if this is still taking place.
10. Coastal Resiliency Groups  
Master plan was received we will review it on 9/12 via zoom.  
Pete, Bob, Larry, John Wall, and Mark Swistek will zoom meeting on 9/12/23.
11. Building Department Software  
Implementation is moving forward.  
Payment processing system is being reviewed by the council.
12. Solar Ordinance  
Suggest tabling until further notice. Ken has gathered all his information. We are covered by our existing ordinance currently.
13. 1612 Indianapolis  
Owners are requesting a variance. Waiting on outcome.
14. Captains Walk property  
Building permit was reviewed at special meeting.  
Update mechanical/electrical/plumbing drawings were received.  
No landscape lighting was received.  
Does project conform to comprehensive plan?  
Electrical drawings are insufficient.
15. 1514 LSD PLAN REVIEW REQUESTED  
New drawings were received after cut off of 9/6/23.  
Larry will review and get back to owner.
16. 3007 Moore Road  
Rework landscaping and parking areas.  
We have requested a proper site plan. Still waiting for the correct site plan.

17. 2215 Chastelton

Permit info was not sent because the contractor registration was not complete.  
Work has been completed without a permit nor registration of contractor.  
Fines to be discussed.

18. 2506 Glendale

Need correct site plan with proper dimensions and coverage calculations.  
Lou will discuss with the contractor.  
Multiple attempts have been made requesting proper coverage information. Last was made on 9/5/23.

19. Certificate of Occupancy

Requirements were sent to all commission members.

20. 3100 LSD

Change of use back to residential will require removal of the sign. It has been reported that the building is being used for short-term rental. Chief Swistek to look into citations.

21. 1610 Nichols Court

Demo existing and build new home.  
Updated drawings and coverage info received on 9/1/23.  
We will need either a septic permit or a letter from the health department that the existing septic can be used.

22. 1608 LSD

Plan review. Larry is going to meet with the homeowners next week.

23. 1517 LSD

Cleaning up the Dunes. Survey has been provided.  
This permit has been approved.

**PUBLIC COMMENTS:** No comments.

**Next meeting scheduled for October 13, 2023 @ 1:00pm**

**Adjournment: Motion Pete Byvoets**

**Second Joy Schmitt**

**Yay 6 Nay \_**

**Meeting adjourned at 2:38 PM**