

Public Works Department Heads present:

Tom Dolph / Streets, and Greg Parrish / Water Superintendent

Public Works Committee members present: Laurel Kuczynski, Don Reinke, Rick Remijas, Dan Tannas, John Wall
Mary Lou McFadden (Chair) was unable to attend. Scott Popp and Ernest Summers were also absent.

Others present: no one from the community was present.

Laurel Kuczynski brought the meeting to order at 9:00 a.m.

Approval of March 2022 minutes Don made motion to approve; Laurel 2nd; roll call / all in favor.

Approval of March 2022 Water financials: Laurel made motion to approve; Don 2nd; roll call / all in favor.

WATER DEPARTMENT FIELD REPORT (Greg Parrish, Water Superintendent)

-- Meters were read on the 22nd; water samples were collected and came back clean.

-- Chad Reynolds from the Alliance of Indiana Rural Water validated the Water Department's water audit and everything is on target to where it should be. Austin did a great job getting the data organized and completed. The validated audit is now ready to send to the Indiana Finance Authority.

-- All low flow areas in the water system have been flushed; all fire hydrants will be serviced.

-- Greg and Austin have located where the three new EZ valves (two 6" and one 10") will be installed on Lake Shore Drive (in the areas of Stops 14, 20, and 25). EJ Prescott is scheduled for the first week of May to do the installation. Greg and Austin will be doing all the prep work and restoration.

-- Letters have been drafted for Lake Shore Drive property owners regarding the Water Department's upgrades project. Letters will be sent only to the homes that will be getting the upgrades. Notification regarding the property owner's responsibility to clear town's right of way of any personal structures and/or landscaping will be included. These letters are on hold until after the bid deadline on April 27.

STREETS DEPARTMENT FIELD REPORT (Tom Dolph)

-- Tom & Brent have been busy doing clean-up around Parks and Town properties. Spring leaf pick-up has been completed, drains have been cleaned out, streets have been swept.

OLD BUSINESS / Streets Department

1) CCMG 2022 Grant: John Wall reported that the grant was denied; closeout documents were not submitted to INDOT by 12/31/21. John stated it was the fault of the former Town clerk. Streets will reapply for 2023.

Streets Old Business (continued)

- 2) New hydro excavator is working well.
 - 3) Sewer Project bids: due on April 27th at 4 pm / MCSD office.
 - 4) Spring leaf pickup was completed 4/22.
 - 5) MS-4: John did not discuss this agenda item.
-

OLD BUSINESS / Water Department

1) Town Ordinance re: Cross Connection Control / Backflow Preventer Inspections (Laurel)

At April Town Council, the council voted to approve 2nd read of ordinance. Residents have been asking to see the ordinance; now that it is signed, it will be posted on the website. (Ordinance # 2022-05)

2) Backflow Preventer Inspection (Greg) All property owners have received the Water Department's notification regarding IDEM's requirement to have backflow preventers inspected before seasonal water usage. Passing test results are beginning to come in to the Department. John Wall commented that someone had asked him why it is required to do this every year; it is best to refer these questions to the Water Department. Greg explained that despite winterizing precautions, devices can freeze up during harsh winters and potentially not operate correctly. Spring inspections are therefore required to assure that our drinking water is free of backflow contaminants.

3) Update re: Water Department new GL categories for 2022 Water budget (Laurel)

The new GL categories created and approved last fall for 2022 will soon be entered into the budget. Helen will have assistance from Karl Cender & Co (Town's accountant) in finalizing this task. Everything has been reconciled and all budget amounts were approved last year.

NEW BUSINESS / Streets Department

No new business.

NEW BUSINESS / Water Department

- 1) The water department welcomes new part-time employee Honor Adam. Honor was present via zoom.
- 2) Water Department's Billing and Payment adjustments: Lynne presented the details of adjustments made 03.26.22 - 04.22.22.

ANYTHING FROM THE FLOOR: No one was present from the community.

BUDGETED WATER DEPARTMENT CLAIMS (Laurel)

03.26.22 - 04.22.22 (ck #54505 - 54530) in the amount of \$101,421.92: Laurel reviewed this month's claims and found them to be in good order. She made the motion to approve them, Rick R 2nd; roll call / all in favor.

MOTION TO ADJOURN: Laurel made the motion; Rick R 2nd; all in favor. John Wall notes 20 minute meeting.

NEXT MEETING: MONDAY May 23rd @ 9:00 a.m.
