

Kendra Bartlett brought the meeting to order at 10:02 a.m.

Public Works Department Heads present:

Greg Parrish Water Superintendent

Committee members present:

Kendra Bartlett (chair) John Wall, Laurel Kuczynski attended in person.

Scott Popp, Rick Remijas attended via Zoom. R. Remijas Absent

Others present: Chief Swistek, Town Administrator

Approval of October 23, 2023 Meeting Minutes- Was decided that D. Heitmann is to continue recording minutes for Public Works Committee meetings.

STORM WATER PROJECT UPDATE (JOHN WALL)

--John stated that Haas is finalizing and there is 1 more decision to be made. We're looking at a 6-8 week delivery time so project scheduled to begin around March 1st.

CCMG

--John explained that we have seen 1 design with a cost of approximately \$1.2 million.

--Have met with Haas to discuss CCMG globally- Planning out 3-5 years to include additional stormwater projects including Lake Shore Drive. John stated that Stop 24 would like to do projects and that paving on St. Lawrence would be looked at.

PUBLIC WORKS OLD BUSINESS (Chief Swistek)

--Mark thanked the Streets Team, Greg and Austin for their exceptional service clearing the streets and noted that Tom was busy fixing the mechanical issues on the truck this morning and would not be in attendance.

-- Mark stated that Tom is getting quotes to replace the F-550 truck and will put them in front of the Finance Committee.

--Will look at selling the F-250 at auction and possibly purchasing a larger plow truck.

Water Department Field Report (Greg Parrish)

-- Meters were read on 12.21.23 and water samples were tested with no problems.

-- Update on the 2023 Lake Shore Drive upgrades project: Woodruff & Sons began working at Stop 24 and are heading East. They have 30 replacements completed out of 136.

--Greg stated he and Austin are tracking the materials used.

Water Department Old Business

-- Service Line ID forms are coming in and we have received approximately 60% to date.

Public Works New Business

Water Department New Business

-- Greg explained that the Water Department has received a \$25,000 grant from the Indiana Finance Authority to assist with inputting the Lead Service Line Inventory information into the IDEM Portal by 10/2024.

--Greg added, that, with these funds, we will engage WTH Technology, Inc. to geocode our service addresses and meter reading databank to create a customer geographical information system (GIS) layer.

The data from the GIS will be verified and provide an electronic database of the Town's service lines thus allowing for more efficiency and accuracy in our reporting.

--Greg stated that the water tower will be flushed out and inspected by Dixon this year.

--Kendra Bartlett inquired about Stop 15, 16, 18 and increasing water capacity. Greg Parrish stated that he was not prepared to discuss that at this time and that he would prioritize the purchase of in-line valves for the main on Oriole Trail. He further stated that his team does not use valve exercisers as they can cause the valves to break.

--John Wall asked Greg what the condition of his F-550 truck was and if it needs to be replaced soon. Greg stated that his team does a lot of driving and that he believes we can get a good deal if we turn it in early. Mark stated that a new truck is budgeted for 2026 and that we should adjust the budget amount if we're going to put a plow on it.

--Mark Swistek stated that we received an invoice from Haas & Associates for \$7,376.16 for Engineering services on the Lake Shore Drive project.

Anything from the floor --

Adjournment

A motion to adjourn was made by L. Kuczynski; Don Reinke 2nd. All in favor. The meeting was adjourned at 10:30

Next Meeting February 27, 2024 10:00am

Respectfully submitted by Diane Heitmann