

Mary Lou McFadden brought the meeting to order at 9:00 a.m.

Public Works Department Heads present:

Tom Dolph / Streets Superintendent, Greg Parrish / Water Superintendent

Public Works Committee members present:

Mary Lou McFadden (chair), Laurel Kuczynski, Ernie Summers

Scott Popp, Rick Remijas and John Wall attended via Zoom; Don Reinke was on vacation.

Others present: Chief Swistek, Town Administrator

Approval of January 23, 2023 Meeting Minutes

E.Summers made motion to approve; L.Kuczynski 2nd / a roll call vote was taken; all in favor

Water Department Field Report (Greg Parrish)

-- Meters have been read and water samples were tested, with no problems.

-- At the February 13 Town Council meeting, the Council approved this committee's request to have a new ordinance drafted regarding charging vacant lot property owners for stormwater and fire protection. On 2/25, Lynne forwarded the details of this committee's recommendation to Chris Willoughby (as per motion that passed 6-1 on 10/24/23) regarding what we need the new ordinance to address.

-- The Council also approved this committee's recommendation to accept Jakab Falatovics Construction's \$17,584 quote to install a standard unilock retaining wall at the Long Beach water tower. Jakab will apply for a building permit and hopes to begin the project this spring.

-- Update on the 2023 Lake Shore Drive upgrades project: the material list is approximately 50% complete with no time frame on when remaining orders will be shipped.

-- As agreed in October 2020, Greg has again ordered 30 Storz quick-connect fittings to be installed on prioritized Long Beach hydrants. The original agreement was to make this purchase once a year for five years. Greg recommended that the Department order the remaining 49 fittings in 2024; all Long Beach fire hydrants will then have the preferred fittings. (These fittings allow the fire department to connect large diameter hoses to the hydrants with a quick, quarter-turn action.)

-- The IFA water audit will be validated next week; it is required every two years but Water opts to do it annually.

-- Greg mentioned that Michigan City Water lost an employee this past weekend; he was 44 and died suddenly.

Streets Department Field Report (Tom Dolph)

2022-2 Community Crossing Matching Grant project: this small paving and crack sealing project for 2023 is on schedule. Second bid advertisement was on 2/23; the pre-bid meeting will be held on 3/3; bid openings are scheduled for 3/13. The award of contract will be somewhere around 3/20.

Regarding 2023-2 CCMG project for late fall: Tom said discussion of options is a work in progress.

Regarding Stop 17 drainage: Tom expects this work will happen late summer early fall; a meeting was held earlier this month to review plans.

Regarding alley repairs / paving project: because this project is not included in CCMG funding, it will be funded by Town. The alley near stop 23 off Hazeltine, and the small alley off Floral (between Belle Plaine and Oriole) will be repaired. Tom will address this additional work with the contractor who is awarded the 2022-2 CCMG project; it might reduce Town's cost to have same contractor do the work.

Water Department New Business (Mary Lou McFadden)

Billing/payment adjustments 01.21.23 – 02.24.23: Lynne made billing adjustments as allowed to reverse late charges (USPS did not deliver) @ \$10.29 and 10.64. A third adjustment recorded the late charge reversal approved at 1/23 meeting. ESummers made motion to approve; L Kuczynski and R.Remijas 2nd. Two payment adjustments were made to record ACH NSF's. LKuczynski made motion to approve; E.Summers 2nd.

New water department hire decided to accept another job offer that will pay commensurate with her experience/skills. HR will continue its search for the position.

Anything from the floor - no comments from the floor.

Adjournment

A motion to adjourn was made by L.Kuczynski; ESummers 2nd. All in favor.

The meeting was adjourned at 9:10 a.m.

Next Meeting March 27, 2023

Respectfully submitted by Lynne Conlon