

Mary Lou McFadden brought the meeting to order at 9:00 a.m.

Public Works Department Heads present:

Tom Dolph / Streets Superintendent, Greg Parrish / Water Superintendent

Public Works Committee members present:

Mary Lou McFadden (chair), Laurel Kuczynski, Don Reinke, Ernie Summers and John Wall attended in person.

Scott Popp and Rick Remijas were not present.

Others present: Chief Swistek, Town Administrator and Tim Perry, Clerk/Treasurer .

Approval of March 27, 2023 Meeting Minutes

D. Reinke made motion to approve; M. McFadden 2nd / a roll call vote was taken; all in favor

Water Department Field Report (Greg Parrish)

-- Meters were read on 04.24.23 and water samples were tested with no problems.

-- Fire Hydrants were flushed and operated on May 15, 2023 with no issues. Greg stated they do need to go back and grease all the hydrants and install storz fittings.

-Backflow inspection reports are being turned in by residents with the exception of one resident who is refusing to have the inspection performed. We have turned the matter over to the town attorney and hope to have the matter resolved soon.

-- Construction of the retaining wall below the LB water tower is complete.

-- Update on the 2023 Lake Shore Drive upgrades project: all items on the material list have been ordered and are now expected to arrive sometime in June. Chief Swistek asked that Town Council be informed when Water is ready to contact Haas Engineering regarding bidding. Greg anticipates that the project will start no sooner than winter of this year but will more likely begin in the spring or summer of 2024.

Streets Department Field Report (Tom Dolph)

The 2022-2 CCMG (Community Crossing Matching Grant) project was awarded to Milestone Contractors.

The project is underway and the project has been expanded to include 2 houses to the West of the original scope of work.

Regarding 2023-2 CCMG project: Tom stated the project will most likely occur in the Spring/Summer of 2024.

Stop 17 drainage: Tom stated there is a meeting scheduled on 05/22/23. John Wall stated that Haas is bidding and will bring proposals to the committee..

Alley repairs / Paving project: Paving is scheduled for 05/24/23

Water Department Old Business (Mary Lou McFadden)

-- Mary Lou followed up with Chris Willoughby regarding new ordinance for charges on vacant lots and the two of them will advise next steps. Chris will be updating the rate Ordinance as it pertains to vacant lots.

Public Works New Business

Water Department New Business (Mary Lou McFadden)

-- In conjunction with IDEM's request for a customer service line inventory, we are preparing a letter to be sent to customers to help them identify what kind of material their service line is made of. Diane is putting together a letter which includes photos of service lines to better assist customers in self-identifying their lines. The hope is that this will minimize the number of home visits the Water Department needs to make in order to complete the survey. This will require us to do a mass mailing which will be expensed out of the Advertising and Printing account. All data must be submitted by October 16, 2024. Although maintenance of this portion of customer water service is not the Water Department's responsibility, IDEM wants data regarding presence of galvanized pipes vs copper or plastic pipes. Upgrades to copper or plastic pipes installed during the Lake Shore Drive project will be reflected on the IDEM inventory.

- Greg noted that he is getting pricing to install stairs leading to the water tower. Jacob Falotovich will design the steps to match the new retaining wall. The stairs will start at street level on the east side of the bunker and will go up to the water tank. The estimated cost is \$13,000-\$14,000 and the expense is accounted for in our tank maintenance budget. Greg requested a recommendation from the advisory committee to move forward with the project so that Mark can take it to the Town Council for approval at the next meeting.

-Billing/payment adjustments 03.27.23-05/21/23: Diane stated that three customers had reversal of late charges. In each instance the customer called to say they had not received their bill. There were three payment adjustments made for customers who called to inform us they were having issues with their bank ie. Account frozen due to death in the family, change in bank, etc..

Anything from the floor –

Clerk/Treasurer Tim Perry addressed the floor regarding the drainage project at stop 17. Tim stated he has concerns with how the town will pay for the project. Tim stated that he has spoken with Zafar Rizvy and that Zafar would grant the town an easement. John Wall stated that that was a false statement and that Zafar rejected Town's proposal because he did not want trees to be cut down. Tim then stated that he wants the town to look at other alternatives and is concerned that we are creating a retention pond. John Wall stated that this is a solution for stops 16 ½ to 19 to limit water collection, identify problems and correct them and that Haas & Associates will review the proposals, bring them to the Committee then present them for Council to Approve.

Adjournment

A motion to adjourn was made by Laurel Kuczynski; Ernie Summers 2nd. All in favor. The meeting was adjourned at 9:24.

Next Meeting June 26, 2023 9:00am

Respectfully submitted by Diane Heitmann