

- I. 2022 Financial Statements EOY Closeout**
 - A. Revenue & Expenses B. Cash Position C. Adjustments Review**
- II. 2023 Quarterly & Mid-Year Financial Statements**
 - A. Cash and Balance Positions B. Revenue and Expenses C. Legal Expenses**
 - D. Variance to Budget E. Payroll Expenses**
- III. Unfinished Business**
 - A. Cash Management – Bank Accounts & Laddering CD’s**
 - B. LSD Sewer Project - Possible Engrg Fee Expense: Approx. \$ 500,000**
 - C. CCMG 2022-2 – \$ 330,000 - LB Share – Proj \$ 82,000; Engrg \$ 30,000; Tot \$ 112,000**
 - D. Capital Plan – Update/Revision - Cender Assistance**
 - E. Public Works**
 - 1. LSD Water Improvements Project - Bid Process and Schedule**
 - 2. Stop 17/18 Drainage - Final Engr Estimate and Bid Schedule**
 - F. Fire Truck Financing – Bank Proposals & Schedule**
 - G. Public Safety Building - Payments**
 - H. Budget Working Group – Scheduling for August/September**
 - I. Late & Non-Payments**
 - J. Check Verification System**
- IV. 2024 Budgeting Process – Action Plan with Dates**
 - A. Personnel Responsibilities**
 - 1. Budget & Finance Committee 2. Town Clerk’s Office**
 - 3. Town Administrator 4. Cender**
 - B. Department Input**
 - C. Deadlines and Timeline**
- V. Cender Continuing Involvement**
 - A. Financial Data B. Internal Controls C. Accounts Payable**
 - D. Financial Projections**
- VI. New Business**

A. Payroll Processing – Outside Vendor?