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April 14, 2022

**Transmission via U.S. Regular Mail and Certified Mail, Return Receipt Requested**

Mendoza Concrete, LLC  
c/o Eleazar and Susan Mendoza  
1658 N. Lofgren Road  
Rolling Prairie, Indiana 46371

**RE: Hearing on Contractor Registration**

Dear Mr. and Mrs. Mendoza:

Enclosed you will find a written Notice confirming that the Building Commission of the Town of Long Beach, Indiana will hold a Special Meeting on Friday, May 6, 2022, at 1:00 pm (CST). This meeting is for the purpose of conducting a hearing on the revocation of the Contractor Registration for Mendoza Concrete, LLC and related to the recent incident at your project at 2516 Lake Shore Drive, Long Beach, Indiana. You are strongly encouraged to retain counsel of your choosing and attend the hearing.

The meeting will be held in the Town Center located at 2400 Oriole Trail, Long Beach, Indiana but also be facilitated via Zoom audio/video conferencing. The link for the virtual meeting platform as well as additional information regarding the public hearing can be reviewed on the Town's website at: [www.longbeachin.org](http://www.longbeachin.org). In the event you have any questions or need additional information, please do not hesitate to contact me directly.

Respectfully,

Braje, Nelson & Janes, LLP

By: 

Christopher L. Willoughby, *Partner*  
*Attorney for Long Beach, Indiana*  
[clw@braje-nelson.com](mailto:clw@braje-nelson.com)

Enclosures

cc:

Town Council  
Town of Long Beach Building Commission  
Clerk, Town of Long Beach

## NOTICE OF SPECIAL MEETING

Notice is now given that a Special Meeting of the Building Commission for the Town of Long Beach, Indiana, will be held on Friday, May 6, 2022, at 1:00 pm. (CST) for the purpose of conducting a hearing on the revocation of the Contractor Registration of Mendoza Concrete, LLC. The meeting will be held in the Town Center located at 2400 Oriole Trail, Long Beach, Indiana but will also be facilitated via Zoom audio/video conferencing. The link for the virtual meeting platform as well as additional information regarding the public hearing can be reviewed on the Town's website at: [www.longbeachin.org](http://www.longbeachin.org).

At the direction of the Building Commission of Long Beach, Indiana.

By: Christopher L. Willoughby, Atty #23392-46  
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