

**TOWN OF LONG BEACH  
TOWN COUNCIL SPECIAL MEETING  
DECEMBER 27, 2018  
7:00 p.m.**

Present were Councilpersons Bob Lemay, Nick Meyer, Jane Neulieb, Pete Byvoets, Joy Schmitt; Clerk-Treasurer Bill de Funiak, Town Attorney Chris Willoughby of Braje, Nelson & Janes, Officer James Schooley, and Marilyn Jones & Associates. There were approximately 3 townspeople in attendance.

**Pledge of Allegiance**

**Old Business –**

Salary ordinance #2018-08 was presented by Clerk-Treasurer, Bill deFuniak. Bill recommended an overall 3% increase for all regular part-time and full-time employees. Bill read the ordinance by title and Byvoets motioned to approve the 3% raise; Schmitt seconded it. Schmitt motioned to suspend rules for 2<sup>nd</sup> read and to fulfill the approval of the ordinance; second by Neulieb; approved 5 – 0.

With respect to the outstanding invoice from Dillterra, Lemay said no final report had been received from Dillterra to date; do not pay until we receive the final report.

**New Business -**

Laurel Kuszynski, 2718 Roslyn Trail, and a Water Board member, addressed the council regarding the vacant water department office manager position. She stated the Board interviewed three (3) applicants with experience required for the position. Angela Palmieri, now a dispatcher with the Long Beach Police Department, was chosen as their best candidate with past experience and believed will work well with Water Supt. Ron Griffin and Greg Parrish. Byvoets questioned “cross-training” with police department and deputy clerk jobs. He also inquired about the day shift dispatcher opening. de Funiak mentioned the Police Chief wanted that position filled and Renee Richardson would move from part-time to fill the full-time day shift. deFuniak spoke of Palmieri’s training at Civic Systems in Madison, WI and all 3 office personnel would possibly go as a refresher course, and additional training for the clerk-treasurer’s office. Neulieb stated she thinks all positions should stay as is and she wasn’t made aware of the prospective employee. Meyer asked if background checks are done on current town employees and Laurel answered. It was advised this subject be first added to the agenda. Pete motioned to amend the agenda to include this topic, Neulieb seconded, approved 5-0. After Laurel gave the council the Water Board’s approved recommendation of their hiring of Palmieri, Byvoets motioned to hire her on a 3 month probationary term- 2 months with Barb Stupeck, and 1 additional month on her own with a detailed job description of the work; Joy 2 seconded the motion; 5-0 approval. Neulieb mentioned she’s had several calls about this applicant. She’d like to postpone the hiring until the January 14<sup>th</sup>’s council meeting and until such time she does her own research and sees Palmieri’s resume. Nick also agreed to withholding hiring her until the completion of a possible background check. He asked Officer Schooley when the last check was done. Schooley stated Angela’s been an employee over 13 years and had already been approved by the FBI and IDAC for her work with the police department. Attorney Willoughby also stated she’d be bonded as is the C-T and deputy clerk. Schmitt motioned to hire as temporary only; Nick 2<sup>nd</sup> motion; approved 5 – 0.

The Haas & Associates proposal to service the Town for the 2018 Community Crossing Grant was discussed and Jane motioned to approve their proposal to work as the town's civil engineer on this project. Pete seconded; approved 5-0.

The 2019 tenant leases for the Community Center are ready to be signed by Lemay; de Funiak stated he had leases ready for Sikorski, Vissing, Dehner, Shinn, Meyer, Sosa, and Price. Byvoets made a motion and Schmitt seconded to add this subject to the agenda, approved 5-0. Schmitt then made a motion to 1) sign and approve leases for Lauralee Sikorski, Susan Vissing, Jim Dehner, Julie Sosa and Amy Shinn; and 2) to hold two other leases for Bonnie Meyer, and Jim Price until the January 14<sup>th</sup> council meeting and further discussion by the Community Center committee. Neulieb seconded the motions; 5 – 0 approval.

**Claims Approval:** Motion by Schmitt and second by Byvoets to approve check numbers #15979 through #16034, totaling \$141,715.57, approved by a vote of 5-0.

Meeting adjourned at 7:53 PM. with motion and second from Meyer and Schmitt.

Respectfully submitted,

Bill de Funiak,  
Clerk-Treasurer