

TOWN OF LONG BEACH
TOWN COUNCIL MEETING at TOWN HALL
January 8, 2018
7:00 p.m.

Present were Pete Byvoets, Jane Neulieb, Bob Lemay, Joy Schmitt, Nick Meyer; Clerk-Treasurer Bill de Funiak, Police Chief Bob Sulkowski, Long Beach Volunteer Fire Chief Dave Albers and Town Attorney Christopher Willoughby of Braje, Nelson & Janes. Street Superintendent Tom Dolph was not in attendance. There were approximately 20 townspeople in attendance.

Pledge of Allegiance

Pete Byvoets asked for nominations for board president in 2018. Joy Schmitt nominated Bob Lemay for Council President. No other candidates were nominated; approval of Lemay was unanimous. Schmitt nominated Nick Meyer as Vice President, seconded by Lemay. As the sole candidate for Vice President, Meyer was elected 5-0.

Bob Lemay thanked Pete Byvoets for his 2 years as Council President and his 6 years of service on the Town Council. He then asked for approval of the minutes of the Town Council meeting on December 14, 2017 and the Special Council meeting and Executive Meeting, both held on December 19, 2017. All were approved unanimously.

President Lemay commented on the contentious nature of earlier meetings and made suggestions about returning decorum to the proceedings. Input was provided by Neulieb, Byvoets and Attorney Willoughby. Final motion was made by Byvoets to not adopt Roberts Rules of Order (lack of a parliamentarian), limit comments from the audience and council to 3 minutes, discourage comments from the audience during reports, ban conversations/opinions between audience members and encourage residents to attend committee/commission meetings where their particular hot button issues could be discussed more fully. Second by Meyer and approved 4-1.

Police Department – Chief Bob Sulkowski presented the December police report.

Police Commission – Pete Byvoets stated that the state mandate for insurance coverage for reserve officers had been completed. New safety vests had been ordered, received and distributed. Chief Sulkowski and Tom Dolph are working on new signage for the North Town Hall Parking Lot. Only handicapped parking will be permitted at the Stop 24 site.

Fire Department/Fire Commission – Dave Albers read the YTD report for the year of 2017. He complimented the Water and Street departments for their timely response to the recent fire hydrant destruction.
The next meeting of the Fire Commission will be on Monday, February 19, 2018.

Street Commission – Jane Neulieb reported that review of the Fall leaf pick-up was completed. The commission will continue to evaluate start-stop times to ensure that 2018 and future years will run smoothly. The Walsh & Kelly paving projects were completed and their invoices have been paid. Stops 19, 20 and 26 will be completed by the summer

season. The Town Attorney will be developing an agreement with the resident at 1636 LSD regarding the town drainage pipe on his property. The INDOT street inventory was discussed and will be brought up later in the meeting.

Park Board – Joy Schmitt stated that there was no December meeting, but that Zach Neff had been suggested as a board replacement for Bill Hazelgrove. She made a motion to appoint Zach Neff, seconded by Byvoets, which was approved unanimously. The next meeting will be Wednesday, January 24, 2018 at 6 PM.

Long Beach Community Center Committee – Joy Schmitt reported that the LBCC meeting was being held this evening as she spoke.

The **Water Board** –Nick Meyer reported that the fire hydrant break had occurred after the monthly meeting. Pete Byvoets mentioned that 1,000,000 gallons of water had been lost and that compensation for the water, repairs and manpower would be submitted to the driver's insurance company.

Budget and Finance – There was no meeting in December.

Human Resources Advisory Committee – de Funiak said that no meeting was held. He did mention that the new version of the administrative software was planned to be installed in the first quarter and it would include a direct deposit capability for paychecks.

Building Department – Bob Lemay reported that no building commission meetings had been held. He did apologize for his oversight at the last meeting when he stated that neither property had submitted a permit request for seawall remediation after the Stop 23 storm. At President Lemay's request, C-T de Funiak did respond to a resident request for 2017 expenses for the building commissioner and inspector. He stated the amount to be \$52,560, with about 1/3 of that figure to the commissioner.

BZA Report – Lemay reported that no BZA meeting had been held since the last council meeting.

Advisory Plan Commission – Nick Meyer reported that the Toter Ordinance was discussed and is being reviewed by the Town Attorney. The Beach Protection Ordinance was also under review. Bob Lemay indicated he has contacted a coastal engineer who is scheduled to visit next week. The cost of his visit and subsequent analysis and report would be \$4,500. Pete Byvoets made a motion, seconded by Schmitt to approve a "not to exceed" consulting fee of \$4,500.00. This was approved unanimously. The Parking Ordinance is currently under review by Town Attorney Chris Willoughby.

December permit revenue report:

C-T de Funiak announced that three electrical permits were issued for \$421.00 with town revenue of \$42.10.

Legal Expenses – Legal expenses paid in December were \$6,533.75 to Blachly, Tabor, Bozik and Hartman, \$1,925.00 to Kopka, Pinkus & Dolin, and \$570.00 to Harris, Welsh & Lukmann.

Motion by Byvoets and second by Schmitt to approve reports and claims. Motion to approve claims and reports was passed 5-0.

Old Business –

- C-T de Funiak said that both Duneland Beach Association and Town of Michiana Shores had received the new agreements for Long Beach to continue police protection for the next 3 years. Both were holding meetings on January 9th.

New Business –

- C-T de Funiak presented **Resolution #2018-001, to encumber \$170,000 of CCD funds for Stop 24, unspent in 2017, for 2018.** Motion by Byvoets, second by Meyer; and approved 5-0.
- Jane Neulieb and de Funiak recounted their meeting with representatives from Haas and Associates regarding the development of a Street Asset Inventory. They presented the Time and Materials Proposal for a not-to-exceed consulting agreement for \$40,500.00 from Haas to develop the report to be submitted to INDOT. Motion by Neulieb with second from Byvoets to approve this expenditure. Motion was passed, 5-0.
- Joy Schmitt gave a progress report on the proposed sewer system in Long Beach. Additional input was provided by Byvoets, Lemay and Attorney Willoughby. Funding sources may include the State Revolving Fund (SRF) or bond issue. Pete Byvoets made a motion to submit a preliminary application for SRF funding, seconded by Schmitt. Motion carried by a 4-1 vote.
- Nick Meyer reviewed progress on the Stop 24 diesel tank at the old water plant. Registration of a fuel tank is \$90/year, and preliminary discussions with the State indicate that the Town would probably only be charged for the prior 3 years. Meyer then explained that the state provides insurance of \$2.5 million with a \$15,000 deductible for catastrophic events in relation to fuel tank removal. C-T de Funiak indicated that budgeted and unassigned funds well in excess of \$15,000 existed in the 2018 budget. Nick Meyer made a motion to reserve \$15,000 for a 6 month period, seconded by Byvoets, for this eventuality. Motion carried 5-0.

Public Comments –

Resident Mary Lou McFadden asked about the lack of building permit data in the monthly claims reporting. President Lemay said that they would be available in future meetings. Resident Bob Boyce asked about the sea wall issues at Stop 23. Responses were made by Byvoets and Lemay.

Resident Anita Remijas spoke in support of the Town Council.

C-T de Funiak stated that he had plans to retire in 2018, and not serve his full term which ends in 2019. He indicated that year end reporting and the installation of the new version of the administrative system would determine his actual departure date.

Council Comments –

Jane Neulieb explained her vote against the motion to request SRF funding for town sewers.

Claims Approval: Motion by Schmitt and second by Byvoets to approve check numbers #15140 through #15156 plus a Knight, Hoppe Kurnik and Knight invoice, totaling \$34,698.33 and salaries for December of \$106,512.37; approved unanimously.

Meeting adjourned at 8:22 PM.

Respectfully submitted,

Bill de Funiak Clerk-Treasurer