

TOWN OF LONG BEACH
TOWN COUNCIL MEETING at Town Hall
via In Person / Zoom
October 10, 2022
7:00 p.m.

Council members Bob Lemay, Mary Lou McFadden, Mike Johnstone, Clerk-Treasurer Perry, Police Chief Mark Swistek, Attorney Chris Willoughby of Braje, Nelson & Janes, and Marilyn Jones & Associates were present at Town Hall. Councilmen John Wall and John Kocher, and Water Superintendent Greg Parrish attended through Zoom; along with Becky Lempa of Marilyn Jones & Assoc. ALCO TV was present to record this meeting for television access. Approximately 18 people were on Zoom this evening. This meeting is being recorded for the record.

Lemay took a roll call attendance, followed by the **Pledge of Allegiance**, and the meeting convening at 7:00 p.m. with a reminder that votes tonight would be by roll call.

Lemay announced the Town Hall would be closed Thursday, October 13th from 10 AM to 2 PM for Officer Tobin (Toby) Babcock's funeral service and luncheon afterward at the FOP.

Additions to the agenda were announced: Pickleball Striping and to consider Steep Slope Ordinance at the next meeting since it was not on this meeting agenda.

Janice Brown of the Long Beach Garden Club gave a brief presentation honoring and recognize a colleague, Pat Latchford, for all she contributed to the town. Jan spoke of the projects Pat had helped to create around town and in the parks. She read aloud a history of her accomplishments and the plaque that Dennis Kelley, a previous resident of Long Beach, will present to Pat in a couple of weeks. The Council acknowledges Pat Latchford for her many years of committed service to Long Beach.

Chief Swistek and the council recognizes Tom Dolph, Street Superintendent for the town since October 16, 1992, for his 30 years of service for the Town of Long Beach and its community. He was presented a plaque from the Town Council, read by the Chief, although Tom was absent from the meeting to accept it.

Town Council meeting minutes of September 12, 2022 were approved 5 – 0 with motion and second by Johnstone and McFadden. Council meeting minutes of September 19, 2022 for the Budget Hearing were unanimously approved 5 – 0 with a motion and second by Johnstone and McFadden. Executive Council meeting minutes of September 21, 2022 were approved 5 – 0 with a motion and second by Johnstone and McFadden. Special Council meeting minutes of September 26, 2022 were approved 5 – 0 with a motion and second by Johnstone and McFadden. Minutes of the Executive council meeting on September 26, 2022 were approved 5 – 0 with a motion and second by McFadden and Wall.

All department/ committee reports were read. These council meetings are recorded and are on the town's website for viewing. In brief:

Police Department/Police Commission/Town Administrator – Chief Swistek asked for a moment of silence in memory of Officer Toby Babcock’s passing on October 3, 2022. He then gave the monthly report for September (on file for the record). The police commission did not meet in September.

Fire Department-Yemc /Fire Commission-Wall: The Fire report was given by T. Yemc for September and Y-T-D. He gave condolences by Officer Babcock on behalf of the Fire Dept. The annual proficiency training is this month. The department went to Notre Dame preschool to show and present fire safety. The Fire Dept. in conjunction with the Police Dept. will host Trunk or Treat on October 31st from 5 – 7 PM in the north parking lot. Wall stated the fire commission met on October 1st. As of September 19th, the SCBA’s are in service use. The proposals for Phase I of the new fire house are out for bid with first submittals due in Town Hall on October 17th. Phase II will go out for bid after that with submittals to Town Hall by November 9th. In December, the department would like to start looking at a \$750,000 truck replacement. Some of the funds are available through the capital plan. The department’s 1996 Suburban, the rescue 3 vehicle, now has 26 years on it and many maintenance issues and is due for replacement. They found a 2022 Red GMC Sierra in stock in Michigan and the department put it on hold. Wall wants council approval to buy it outright. Johnstone make the motion to purchase; Kocher agrees, with a contingency that there is funding and LIT money available. Although the town cannot wait for LIT money, Kocher suggests using funds now and channel the LIT funds to reimburse the Town. The Police Chief will assist in selling the old truck.

Public Works met September 26th.

Park Board-Joy Schmitt

The **Community Center Committee**

The **Budget and Finance** committee met on October 5th.

The **Human Resources Advisory Committee** met on October 6th.

The **Tree Board** met on October 5th at 4 PM.

The **Building Commission** met on Friday, September 23rd, rescheduled after 2 cancelled meetings that month.

Board of Zoning Appeals met September 13th.

Advisory Plan Commission met on Sept. 19th, 7 PM at Town Hall.

Clerk-Treasurer Perry gave the **Building Permit Revenue Report** for September 2022: There were 28 permits issued totaling \$779,067.00 w/ Town revenue of \$9,281.00; 9 electric permits totaling \$1,487.00; 4 street cut permits with \$400.00 revenue. **September Legal expenses** were paid to Braje, Nelson & Janes totaling \$14,626.58. Lobbyist expenses of \$8,333.33 were paid to The Corydon Group, LLC.

A motion made and second by Lemay and McFadden to approve all committee and revenue reports + legal expenses; approved 5-0.

Unfinished Business – The MOU between the Park Board and Town of Long Beach, the rental agreement between the Park Board and the Community Center, and the town’s website proposal were continued to the November council meeting.

New Business –

Public Comments –

No **Council Comments** tonight but before claims approval took place Lemay asked Clerk-Treasurer Perry to explain what check #19277 for \$5,000.00 on the check register represented. Perry said it was his retainer for his office legal fees. Attorney Willoughby stated Perry is entitled, under state statute, to retain counsel. Lemay made Perry aware of Ordinance #2016-03 which was violated in this case, since Perry had written the check and mailed it out before council could approve the expenditure. John Wall wants the check pulled from tonight’s claims up for approval before the check register is signed by council members. Check 19277 was excluded from check register for approval and the total to be approved was revised to read \$236,196.36.

Claims Approval: Town checks 19204 – 19283 totaling \$241,196.36, minus check #19277 for \$5,000 paid to Barnes & Thornburg Attys. that council denied payment of invoice. Remaining \$236,196.36 was approved. Water Dept. checks #54584 (void) and 54585 – 54610 totaling \$292,187.59 and September payroll of \$103,314.90. A motion to approve by McFadden, second by Lemay; approved 5-0.

Motion and second to adjourn by Johnstone and second by McFadden, approved 5-0.

Meeting adjourned at 9:30 PM.

Respectfully submitted,

Deanna Carlson,

Deputy Clerk